

Section 7: Energy-Plus-Health Program Resources and Sample Materials



For readers seeking further resources, templates, and training and marketing materials to support development of Energy-Plus-Health programs.

7.1 Introduction

This section shares a variety of sample documents that Energy-Plus-Health programs have created or modified to meet their specific and local circumstances. These outreach materials, consent forms, partnership agreements and checklists are intended to spark ideas for materials that target different audiences and serve different purposes. The documents are organized to approximate program implementation processes. Some of the links in this section automatically download a pdf document.

7.2 Healthy Home General Resources

The following are general healthy homes resources and links to deepen understanding of the health impacts of efficiency programs and opportunities for coordinated programs.

- ✓ [BPI Healthy Homes Evaluator](#)
 - ✓ [Massachusetts Asthma Prevention and Control](#)
 - ✓ [Community Health Worker Protocol Manual and Program Summary](#)
 - ✓ [National Center for Healthy Housing](#)
 - ✓ [eLearning Modules Building Systems to Sustain Home-Based Asthma Services](#)
 - ✓ [Green and Healthy Homes Initiative](#)
 - ✓ [One Touch: Creating Energy Efficient and Health Homes](#)
 - ✓ [EPA Retrofit Protocols](#)
 - ✓ [EPA Asthma Home Visit Programs](#)
 - ✓ [Department of Energy \(DOE\) Weatherization Assistance Program](#)
 - ✓ [HUD Healthy Homes](#)
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7.3 Healthy Home Marketing and Outreach Materials

Cross-sector collaboration can align each partner's message to effectively engage customers for whom indoor environments and substandard housing create challenges for both their health and for participating in energy efficiency programs. Included in this section are a range of marketing materials used by programs to build awareness in the community and with community partners:

- ✓ [Fort Collins Healthy Homes Poster](#)
- ✓ [Contra Costa Energy Efficiency & Health Guide for Public Health and Health Care Professionals](#)
- ✓ [U.S Department of Housing and Urban Development: Lead and Healthy Homes Outreach](#)
- ✓ [University of Rochester Medical Center, Environmental Health Sciences Center: Healthy Homes](#)

7.4 Healthy Home Program Orientation and Training Materials

Trainings can demystify energy efficient technology to improve health partners' knowledge about the upgrades that efficiency programs offer and how they can improve health outcomes. These documents offer program design information, as well as a sample training module developed by an energy efficiency program administrator to deliver to and introduction to healthy homes for health care practitioners, contractors and consumers.

- ✓ [Center for Disease Control EXHALE Matrix](#): The EXHALE technical package represents a select group of strategies based on the best available evidence to control asthma. It is a resource to inform decision-making in communities, organizations, and states by identifying strategies with the greatest potential impact on controlling asthma.
- ✓ [Connecticut Clean Energy Healthy Homes Initiative Implementation Procedures for Contractors](#)
- ✓ [National Safe and Healthy Housing Coalition – Meetings and Events Archive](#)
- ✓ [National Center for Healthy Housing features links to additional energy-plus-health pilot research projects](#)
- ✓ [North Berkshire Healthy Homes Initiative Project Manual](#)

7.5 Program Application Forms

Sample program applications are provided in order to explore common information requested by energy efficiency program administrators and prospective healthy homes partners. Best practice is to streamline all application information to reduce paperwork burden on customers.

Link to:

- ✓ [City of Burlington, Vermont Lead Program—household application and rental property owner application](#)
- ✓ [Connecticut Efficient Healthy Homes Initiative Customer Application](#)

7.6 Healthy Home Program Participant Consent Forms

Consent forms describe the program to the customer and define the terms and conditions to which the customer agrees. The customer gives partners permission to implement activities necessary to perform services and housing retrofit work, as well as protects client confidentiality. Some consent forms include agreements to receive education about home health hazards. If rental units are included in the project, the Clear Corps sample below has specific language for multifamily property owners.

- ✓ [Center for Ecotechnology \(CET\) Healthy Homes Energy Participant Consent Form](#)
- ✓ [Clear Corps Participation Agreement](#)

- ✓ [Connecticut Clean Energy & Healthy Homes Letter to Initiate Assessment Agreement](#)
 - ✓ [Fort Collins MHE Interview Assessment Checklist and Agreement](#)
 - ✓ [VHCB Authorization of Release of Information](#)
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7.7 Healthy Home Evaluator and Assessment Inspection Forms

The following are checklists that incorporate recommendations from both the energy efficiency sector and the healthy homes sector, based on the healthy home principles.

Link to:

- ✓ [Fort Collins MHE Walkthrough checklist](#)
 - ✓ [National Center for Healthy Homes and Fort Collins Maintenance Checklist](#)
 - ✓ [Indiana Healthy Homes Alliance Healthy Homes Checklist](#)
 - ✓ Vermont One-Touch
 - [Survey Questions](#): provides a sample of the One-Touch household survey conducted by any in-home visiting partner.
 - [Referral Guide](#): includes a list of the partners participating in Vermont One-Touch
 - ✓ [NeighborWorks Toledo WarmChoice® Customer Information Sheet—What to Expect](#)
 - ✓ [Children’s Mercy Hospital Kansas City Tell Us About Your Home—Household Assessment Form for work covered by state Medicaid program](#)
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7.8 Healthy Home Collaboration and Partnership Agreements

To protect customer data, which may include health information, Energy-Plus-Health collaborations are experimenting with different templates for Agreements that establish terms, conditions and uses of protected health information by one or more of any non-health partners within the collaboration.

Information about and templates for Business Associate Agreements can be found here, and some programs use this as a starting place then modify templates to meet local need:

- ✓ [U.S. Department of Health & Human Services Sample Business Associate Agreement Provisions](#)
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7.9 Data Use Agreement

The Data Use Agreement offers a template for data sharing between partners with language that binds parties to the Agreement to compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and associated regulations. This Agreement is necessary if the collaboration is tracking health outcomes, and a best practice even if data is anonymized.

- ✓ [Data Use Agreement Sample from Asthma Regional Council of New England](#)
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7.10 Healthy Home Contractor Tools and Training

Worker training, certification, and implementation of healthy home principles are essential building blocks to successful Energy-Plus-Health programs.

- ✓ [Building Performance Institute, Inc. Healthy Home Evaluator](#)
- ✓ [Department of Energy \(DOE\) Weatherization Assistance Program](#)
- ✓ [DOE Weatherization Assistance Program Health & Safety Plan Template 2017](#)
- ✓ [EPA Asthma Home Visit Programs](#)
- ✓ [EPA Retrofit Protocols](#)
- ✓ [Green and Healthy Homes Initiative](#)
- ✓ [National Center for Healthy Housing](#)
- ✓ [NCHH eLearning Modules Building Systems to Sustain Home-Based Asthma Services](#)
- ✓ [One Touch: Creating Energy Efficient and Health Homes](#)

7.10.1 Contractor Training Module

- ✓ [Healthy and Efficient Homes for Contractors presentation](#)
- ✓ [Contractor Booklet:](#)
 - Lesson Plan
 - Handouts
 - Quiz Game
 - Surveys and Course Evaluation

7.10.2 Contractor Disclaimer and Limitation of Liability

Contractors performing healthy homes assessments can use disclaimers to specify the intent of the evaluation and subsequent report, and to limit contractor liability related to any claims that go beyond the scope of work.

- ✓ [Healthy Home Evaluation Contractor Disclaimer and Limitation of Liability](#)