



VEIC Applicant Tracking System RFP Q&A

- 1. Headcount Breakdown: Can you please provide us with an updated headcount breakdown?** We do not plan to exceed 500 employees over the next 3 years at this time.
 - a. 334 Full Time Salaried Employees
 - b. 58 Full Time Hourly Employees
 - c. 12 Part Time/Contractors
- 2. References: On Page 5, under Proposal Submission Instructions, you ask us to provide references from similar projects. Can you share more detail on what your expectations are? Are you looking for example customers and possibly some case studies?** A list of example customers with contact information would be greatly appreciated.
- 3. Proposal Format: On Page 6, VEIC references a template in Exhibit B. But, I don't see an "Exhibit B" in the document. Does the team mean "Appendix B" starting on page 16?** Yes- Appendix B is the template referenced.
- 4. Our team will keep the format in Appendix B and provide concise answers. But, for the other components listed on Page 5 under Proposal Submission Instructions and on pages 6-7 under Response Requirements, will you accept a PowerPoint version that includes clear sections?** Yes, a PowerPoint version is acceptable.