



VEIC E-Signature Software Platform RFP

Questions and Answers

Posted Monday, 5/23/2022

Thank you for your questions! Some of questions below have been consolidated or paraphrased for clarity.

Q: Can companies from outside the USA apply for this?

A: Companies outside the United States may submit a response to this RFP, with the understanding that a successful bidder who maintains operations outside the US must meet all US Internal Revenue Service regulations and, all Information Security Requirements outlined in the RFP must be met, and, all data relative to the Scope of Work must be stored and processed within the sovereign United States.

Q: After further review, our team has concluded that we would not be able to fill out the requested RFP as Spring CM integration appears to be a requirement... Please let me know if you are willing to review alternative options that do not require Spring CM integration. I would love to participate if that is the case.

A: While the ability to send for signature from within the contract management system (currently SpringCLM) is a core feature identified in our RFP (specifically for Use #2), VEIC is interested in seeing any relevant proposals and will evaluate potential vendors based on the functionality they can provide for each of the two Uses identified in the RFP. While meeting more of the minimum functionality requirements for both Uses will typically receive a higher score, all bidders are encouraged to respond, even if there are specific elements or functionality requirements that are not met in full or in part.

Q: Are in-person meetings required?

A: No in-person meetings are required as part of the RFP process, nor as part of the Scope of Work.

Q: Can tasks (related to the RFP) be performed from outside the USA?

A: Tasks related specifically to the RFP may be performed outside the US. All data storage and processes related to the Scope of Work must be stored and performed

within the sovereign US, and in compliance with the Information Security Requirements outlined in the RFP.

Q: Can proposal be submitted via email?

A: Yes, written proposal should be submitted via email as instructed in the RFP. Please refer to paragraph one of the RFP for details on submitting your written proposal.